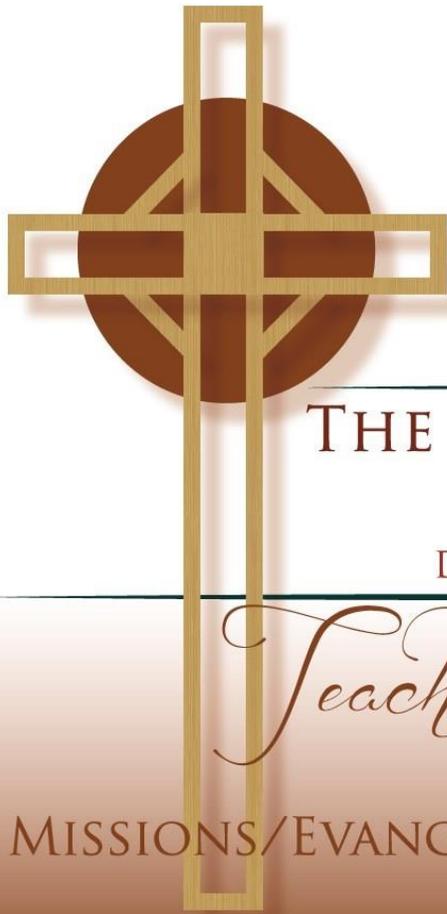


MINISTRY/ PILLAR



THE GREATER PINEY GROVE
BAPTIST CHURCH

DR. WILLIAM E. FLIPPIN, SR., SENIOR PASTOR

Teaching STEWARDSHIP
FELLOWSHIP *Worship*
MISSIONS/EVANGELISM
NEXT GENERATION

EVENT PLANNING FORM



The Greater Piney Grove

BAPTIST CHURCH

Dr. William E. Flippin, Sr., Senior Pastor

The Church with Helping Hands

Thank you and your pillar ministry for filling out The Greater Piney Grove Baptist Church event planning form. This form is designed for you and your pillar ministry to **plan effectively**, **promote actively** and **execute successfully**. This event form is due to the administrative office four (4) months prior to the event.

For your convenience you can complete the event planning form on our website (greaterpineygrove.com) under **Membership Resources**. Or, you can pick up a hardcopy in the receptionist's office in the WEF, Sr. Family Life Center during normal office hours. Please complete all sections of the event planning form, including the additional forms mentioned in the sections.

Thank you for planning, promoting and executing your ministry event in *Grove Excellence!*

Please sign and date the form.

Print Name

Signature

Today's Date: _____

Sponsoring Pillar:

- Teaching*
- Mission/ Evangelism*
- Fellowship*
- Worship*
- Next Generation*
- Stewardship*

1879-1903 Glenwood Avenue, S.E.
Atlanta, Georgia 30316
404-377-0561
www.greaterpineygrove.com

 Greater Piney Grove Baptist
 @TheGroveATL



Rev. Dr. William E. Flippin, Sr.
Senior Pastor

srpastor@greaterpineygrove.org
404.377.0561

May 2018



The Greater Piney Grove

BAPTIST CHURCH

Dr. William E. Flippin, Sr., Senior Pastor

The Church with Helping Hands

Event Title: _____

Event Preferred Date and Time: _____

Event Alternate Date and Time: _____

Event Location: _____

(e.g. Family Life Center Gym, Montez Jones Dining Room etc. Please complete a Room Request Form online under Membership Resources)

Event Chairperson(s): _____

Phone Number: C _____ **H** _____

Email Address: _____

Event Committee Members and Committee Responsibility:

- a. _____ Responsible for _____
- b. _____ Responsible for _____
- c. _____ Responsible for _____
- d. _____ Responsible for _____
- e. _____ Responsible for _____

Event Theme: _____

The Theme for the event must be approved by the Senior Pastor's Office.

Event Scripture Reference: _____

The scripture reference must be approved by the Christian Education Office.

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Event Speaker/ Preacher (Optional):

a. _____ Need Travel? Yes No

b. _____ Need Travel? Yes No

c. _____ Need Travel? Yes No

The Senior Pastor makes the final approval of all guest speakers and preachers.

Event Purpose: _____

The Event must embrace one or more of the Six (6) Pillars of the Grove to be approved. Please select the pillar(s) that this event will embrace and briefly note how.

- Teaching
- Mission/ Evangelism
- Fellowship
- Worship
- Next Generation
- Stewardship

How: _____

How would you like to promote your ministry/ pillar event?

- Monthly Church Bulletin
- Weekly E-Blast Announcement
- GNN Announcement

(Please complete a GNN Announcement Form online under Membership Resources.)

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Ministry/ Pillar Funds Requested: \$ _____

Requested funds must be a ministry/ pillar line item approved in the ministry's budget.

- a) **Items Cost: \$** _____
- b) **Items Cost: \$** _____
- c) **Items Cost: \$** _____
- d) **Items Cost: \$** _____
- e) **Items Cost: \$** _____

*Note: If requested Ministry/ Pillar funds, **Items Costs** must be equal to the Ministry/ Pillar funds requested above*

Additional Information on Ministry Event (Optional):

Will the Event Require Registration? Yes No

Will the Event Require Tickets? Yes No

If yes, to either questions, please fill-in Ministry/ Pillar Funds Income Estimation

Ministry/ Pillar Funds Estimated: \$ _____

Thank you and your pillar ministry for filling out The Greater Piney Grove Baptist Church event planning form. The administrative office will contact you soon with a status update.

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*****FOR OFFICE USE ONLY*****

Ministry/ Pillar Funds Requested: \$ _____

Ministry/ Pillar Funds Budgeted? Yes No

If no, please give reason(s):

Ministry/ Pillar Funds Requested Approved? Yes No

If no, please give reason(s):

Signatures needed for Approval of Ministry/ Pillar Event

a. The Pillar Pastor

b. The Church Administrator

c. The Church Administrator Reviewer

d. The Senior Pastor

Comments: _____

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