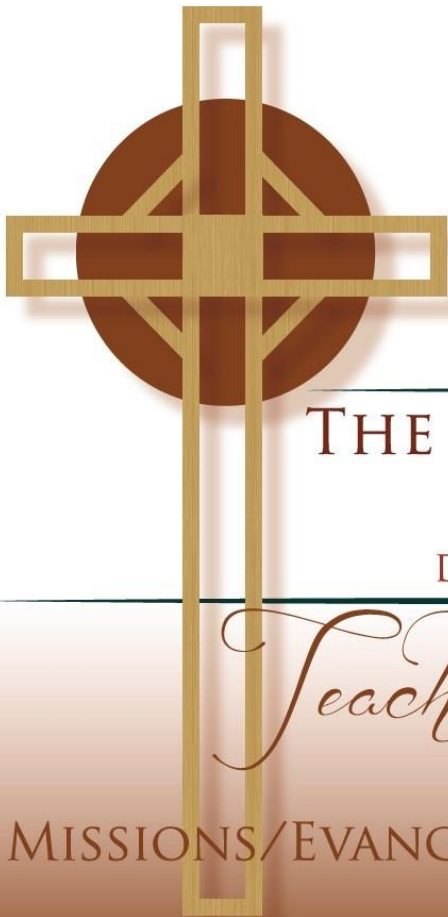


# MINISTRY/ PILLAR



THE GREATER PINEY GROVE  
BAPTIST CHURCH

DR. WILLIAM E. FLIPPIN, SR., SENIOR PASTOR

*Teaching* STEWARDSHIP  
FELLOWSHIP *Worship*  
MISSIONS/EVANGELISM  
NEXT GENERATION

## EVENT PLANNING FORM



# *The Greater Piney Grove*

**BAPTIST CHURCH**

Dr. William E. Flippin, Sr., Senior Pastor

*The Church with Helping Hands*

Thank you and your pillar ministry for filling out The Greater Piney Grove Baptist Church event planning form. This form is designed for you and your pillar ministry to **plan effectively**, **promote actively** and **execute successfully**. This event form is due to the administrative office four (4) months prior to the event.

For your convenience you can complete the event planning form on our website ([greaterpineygrove.com](http://greaterpineygrove.com)) under **Membership Resources**. Or, you can pick up a hardcopy in the receptionist's office in the WEF, Sr. Family Life Center during normal office hours. Please complete all sections of the event planning form, including the additional forms mentioned in the sections.

Thank you for planning, promoting and executing your ministry event in *Grove Excellence!*

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*Please sign and date the form.*

---

**Print Name**

**Signature**

**Today's Date:** \_\_\_\_\_

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**Sponsoring Pillar:**

- Teaching*
- Mission/ Evangelism*
- Fellowship*
- Worship*
- Next Generation*
- Stewardship*

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Atlanta, Georgia 30316  
404-377-0561  
[www.greaterpineygrove.com](http://www.greaterpineygrove.com)

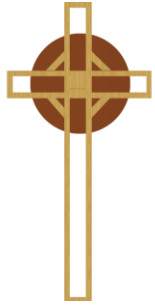
 Greater Piney Grove Baptist  
 @TheGroveATL



**Rev. Dr. William E. Flippin, Sr.**  
Senior Pastor

[srpastor@greaterpineygrove.org](mailto:srpastor@greaterpineygrove.org)  
404.377.0561

*May 2018*



# The Greater Piney Grove

BAPTIST CHURCH

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*The Church with Helping Hands*

**Event Title:** \_\_\_\_\_

**Event Preferred Date and Time:** \_\_\_\_\_

**Event Alternate Date and Time:** \_\_\_\_\_

**Event Location:** \_\_\_\_\_

*(e.g. Family Life Center Gym, Montez Jones Dining Room etc. Please complete a Room Request Form online under Membership Resources)*

**Event Chairperson(s):** \_\_\_\_\_

**Phone Number: C** \_\_\_\_\_ **H** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Event Committee Members and Committee Responsibility:**

- a. \_\_\_\_\_ Responsible for \_\_\_\_\_
- b. \_\_\_\_\_ Responsible for \_\_\_\_\_
- c. \_\_\_\_\_ Responsible for \_\_\_\_\_
- d. \_\_\_\_\_ Responsible for \_\_\_\_\_
- e. \_\_\_\_\_ Responsible for \_\_\_\_\_

**Event Theme:** \_\_\_\_\_

*The Theme for the event must be approved by the Senior Pastor's Office.*

**Event Scripture Reference:** \_\_\_\_\_

*The scripture reference must be approved by the Christian Education Office.*

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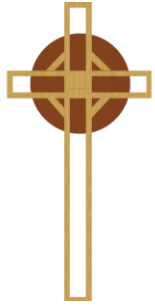
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## Event Speaker/ Preacher (Optional):

a. \_\_\_\_\_ Need Travel?  Yes  No

b. \_\_\_\_\_ Need Travel?  Yes  No

c. \_\_\_\_\_ Need Travel?  Yes  No

*The Senior Pastor makes the final approval of all guest speakers and preachers.*

## Event Purpose: \_\_\_\_\_

*The Event must embrace one or more of the Six (6) Pillars of the Grove to be approved. Please select the pillar(s) that this event will embrace and briefly note how.*

- Teaching
- Mission/ Evangelism
- Fellowship
- Worship
- Next Generation
- Stewardship

How: \_\_\_\_\_

## How would you like to promote your ministry/ pillar event?

- Monthly Church Bulletin
- Weekly E-Blast Announcement
- GNN Announcement

*(Please complete a GNN Announcement Form online under Membership Resources.)*

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**Ministry/ Pillar Funds Requested: \$** \_\_\_\_\_

*Requested funds must be a ministry/ pillar line item approved in the ministry's budget.*

- a) **Items Cost: \$** \_\_\_\_\_
- b) **Items Cost: \$** \_\_\_\_\_
- c) **Items Cost: \$** \_\_\_\_\_
- d) **Items Cost: \$** \_\_\_\_\_
- e) **Items Cost: \$** \_\_\_\_\_

*Note: If requested Ministry/ Pillar funds, **Items Costs** must be equal to the Ministry/ Pillar funds requested above*

## **Additional Information on Ministry Event (Optional):**

**Will the Event Require Registration?**  Yes  No

**Will the Event Require Tickets?**  Yes  No

*If yes, to either questions, please fill-in Ministry/ Pillar Funds Income Estimation*

**Ministry/ Pillar Funds Estimated: \$** \_\_\_\_\_

*Thank you and your pillar ministry for filling out The Greater Piney Grove Baptist Church event planning form. The administrative office will contact you soon with a status update.*

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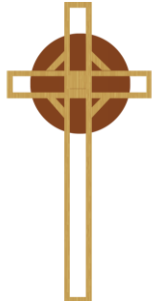
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**\*\*\*FOR OFFICE USE ONLY\*\*\***

**Ministry/ Pillar Funds Requested: \$** \_\_\_\_\_

**Ministry/ Pillar Funds Budgeted? Yes No**

*If no, please give reason(s):*

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**Ministry/ Pillar Funds Requested Approved? Yes No**

*If no, please give reason(s):*

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**Signatures needed for Approval of Ministry/ Pillar Event**

**a. The Pillar Pastor**

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**b. The Church Administrator**

---

**c. The Church Administrator Reviewer**

---

**d. The Senior Pastor**

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**Comments:** \_\_\_\_\_

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*May 2018*